

**Location:** SMHS Conference Room 128

**Date/Time:** Wednesday, March 5, 2025 | 4:30 pm

**Call to order:** 4:30 pm

**Present:** Karissa Chou, Rachel Nafrada, Jennifer La Rochelle, Veera Bishop, Denise McCammon, Sonja Olson, Kelly Lawson

**Not present:** Christine Gonzales, Melissa Jencen

**ASB Report / Bonnie Bagheri:**

- Discover SM on 3/13 – 8<sup>th</sup> grade visits during day and with parents in the evening.
  - o PTO provides lunch for the visiting teachers during daytime visits – request for a teacher to handle the food and get reimbursed. 43 staff members to feed.
  - o Decision made to have admin handle food and get reimbursed. Budget to be provided separately via email to Bonnie. Discussed approximately \$300 (likely Chick Fil A, chips and waters).
  - o Tours in the evening, food trucks, starts at 5, quick speaking in the gym, jazz band plays 5-5:30 pm, tables in the gym.
  - o PTO 2 tables – meet parents, recruitment, selling swag, accepting donations. Our tables will be next to ASB.
  - o Counselors give presentations.
  - o New signage will be on poles – working on execution.
- Every 15 Minutes on 3/26 – Continental Breakfast for 50 - 10:15-10:45 am
  - o PTO Hospitality to provide fruit trays and donut holes or bagels.
  - o Food to be here by 9:45 am in room 305
  - o Veera leading the hospitality on this one.
- Winter formal went very well. Venue was well received.
- Spring musical is next month.
- 4/9 Athletic signing day and Emerging Bilinguals celebration days first week after spring break and choir festival in evening. 4/11 – spring musical.
- Our senior Disney trip may need to start moving towards the end of the year vs mid year. More rules and regs are being provided. Consider looking at doing it after graduation like Mission. Coordination of how it gets organized and implemented needs more discussion

# SMHS PTO BOARD MEETING

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- Have to have a separate meeting on graduation auction/raffle – may have more staff members requesting boxes for their families at graduation. Includes teachers/staff and district staff.
  - o Rachel to email the graduation related raffle and auction details. Large fundraiser for PTO – typically 70 trackside seats on each side are raffled, 30-40 VIP seats are auctioned and 2 boxes are auctioned.
  - o Concern that we may not be able to do all of the same things we have done years past.

## Principal Report / Dr. Christina Wilde:

- School Identity is being worked on, a bit of a rebranding – what does Knight pride mean 2.0 and going forward. Not replacing the knight....looking into the future what will we be? By EOY will have new key terms and phrases as it relates to knight pride.
- E-Bike safety is in ongoing discussion, info is coming for additional events. Safety focus.
- We had some e-bike thefts, moving them all back to more secure areas.
- For graduation, Rachel discussed the Graduation spreadsheet had PTO covering printing and we did not provide this previous. It was done through DO print shop.

Rachel confirmed that PTO will be only purchasing beach balls and cannons per Elia Aguilar's request. Cell phone policy seems to be going good.

- Sonja provides an update on the donor wall for fundraising. Signarama came to update the quote to manufacture the signs – waiting on that now. Waiting on installation quote. Considering levels of \$250-\$1000 for parents and \$1000 for corporate, invite specifically to previous donors. We need to confirm restrictions on corporate sponsors. We cannot do any kind of food or drink sponsors from a corporate sponsor. Lots of discussion and opinions on 'does a donor wall represent the school right as a unified message about valuing people' and favoring those who give money versus time.
- Discussion on sponsors logos being thanked on the PTO website.

## President Report:

- Yearbook photo: Will do the ad without the photo
- February Mins will be approved either electronically or at next meeting.
- PAC Update – Pink slips being sent in March, oversight committee is being created. Parents can apply for it via Parentvue. Declining enrollment.

# SMHS PTO BOARD MEETING

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- Graduation – raffle and auction: See notes under Principal update. Separate meeting needs to take place to be sure we can do all of the income generating items. The boxes are of concern because more staff members requesting. Big concern because it is our largest fundraiser.
- Teacher Appreciation – need to discuss vendor. Rachel to send information on one of potential vendor to hospitality as well as the form that needs to be completed.

## **Vice President**

- Request to meet with Rachel and Karissa with Bonnie and Dr. Wilde – dates previously offered did not work. Bonnie and Dr. Wilde will circle back with more dates that work.
- Scholarship: Working on a google form to consolidate the process and not have to separately send pieces around.

## **Fundraising:**

- Donor Wall – ongoing discussion with administration on looking at policy on corporate sponsors. Cannot utilize food. Do we even have corporate sponsors is administration opinion.

## **Treasurer: No present**

## **Communication:**

- Donor Wall - confirming program – corporate up for discussion)
- Graduation ongoing – raffle trackside, auction VIP and box
- Senior signs (and on Class of 2025 page)
- FSK push - Now and schedule throughout April/May
- AP Proctors
- Teacher Appreciation Week
- Senior end of year events

**Volunteers:**

- Hospitality needs: March 13 Discover SM
- Empty Bowl fundraiser - April 26<sup>th</sup> 11:30 am, need 2-4 volunteers
- AP Proctoring – will have volunteer needs
- Graduation volunteers needed – need 8-10 people at graduation.

**Hospitality:**

- March 13<sup>th</sup> Discover SM Lunch for 8<sup>th</sup> Grade Teachers – No support needed. ASB to handle food and get reimbursed. See report under ASB for PTO related notes.
- March 16<sup>th</sup> Every 15 Mins. Continental Brunch for 50 (Costco) – Donut holes. See report under ASB for PTO related notes.
- FSK Spring – Start advertising but more emphasis in April and May. Be sure it is available as a passive fundraiser at all times.
- Teacher Appreciation Week in May – Vendors need to be selected

**Secretary:**

- Not present, minutes taken by Kelly Lawson

**Meeting Concluded: 6:03 PM**